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NitroPDFTasks and toolsFormsForm field controls There are several different form field tools. Each tool is used to create a field type. To create a field, first select the tool for the type of field to be created, and then drag the pointer on the page where you want to place the field. After creating a field, you can move the field by selecting the appropriate tool, click on the field and then dragging it on the page. You can resize a field by dragging any of the corner handles in or out. If you need to change field attributes, you can double-click the form field to access the property. The types of fields you can create in Nitro Pro 7 include: A Text Field. Text fields allow respondents to type text directly within the field. By default, the text entry can contain both alpha and numeric values, although you can change the properties of the field to allow only certain types of items (for example, numeric data only) Check Box: Boxes are used to allow you make one or more selections from a number of different options (for example, a shopping list where the user checks all the items to be procured) Radio button: Radio buttons are similar to check boxes, but they are typically used in cases where only one selection is acceptable. For example, you might present a group of buttons that correspond to the types of credit cards in an order form; users will then be allowed to choose only one type of credit card to use in their transaction. Unlike check boxes, when a radio button is selected, the remaining buttons of the group are off. All other behaviors and conditions that the check boxes and radio buttons are identical combo box: Combo boxes and list boxes are used when you want to create menus and bidding options respondentA c s for selecting choices from a list . The combo box appears as a drop-down list, and uses an arrow pointing downward to expand the list. Users are limited to choose one option from the list List Box: List Boxes are sliding lists, with a scroll bar that allows users to move up and down in the list. List Boxes enable users to choose more options from the list by pressing the CTRL key while selecting the push button: The buttons are used for hyperlinks and actions that call. 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